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Cherwell District Council

Executive

Minutes of a meeting of the Executive held at Bodicote House, Bodicote, Banbury, Oxon OX15 4AA, on 7 March 2022 at 6.30 pm

Present:

Councillor Ian Corkin (Vice-Chairman, in the Chair), Deputy Leader and Lead member for Customers and Transformation

Councillor Phil Chapman, Lead member for Leisure and Sport
Councillor Colin Clarke, Lead Member for Planning
Councillor Tony Ilott, Lead Member for Finance and Governance
Councillor Andrew McHugh, Lead Member for Health and Wellbeing
Councillor Lynn Pratt, Lead Member for Economy, Regeneration and Property
Councillor Dan Sames, Lead Member for Clean and Green
Councillor Lucinda Wing, Lead Member for Housing

Present Virtually, no voting rights:

Councillor Barry Wood, Leader of the Council

Also Present virtually:

Councillor Sean Woodcock, Leader of the Labour Group

Apologies for absence:

Councillor Richard Mould, Lead Member for Performance

Officers:

Yvonne Rees, Chief Executive
Nathan Elvery, Chief Operating Officer
Michael Furness, Assistant Director of Finance & S151 Officer
David Peckford, Assistant Director: Planning and Development
Nicola Riley, Assistant Director - Wellbeing
Shahin Ismail, Interim Monitoring Officer
Robin Rogers, Programme Director COVID Response
Celia Prado-Teeling, Performance Team Leader
Natasha Clark, Governance and Elections Manager

106   **Declarations of Interest**

There were no declarations of interest.

107 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

108 **Minutes**

The minutes of the meeting held on 7 February 2022 were agreed as a correct record and signed by the Chairman.

109 **Chairman's Announcements**

The Chairman (Vice-Chairman in the Chair) advised that Councillor Wood as Councillor Wood was joining the meeting virtually, he would not be proposing, seconding or voting on any item but could speak on items.

110 **Oxfordshire Plan 2050 Statement of Community Involvement**

The Assistant Director – Planning and Development submitted a report which provided an update on the preparation of the Oxfordshire Plan and proposed an update to the Statement of Community Involvement. Once adopted, the Oxfordshire Plan would provide a high-level spatial framework to shape the future planning of the county up to 2050 and would sit alongside Local Plan Reviews and Neighbourhood Plans.

Resolved

(1)   That the adoption of the revised Oxfordshire Plan Statement of Community Involvement (Annex to the Minutes as set out in the Minute Book) be approved and it be noted that the statement will be kept under regular review as the project continues.

Reasons

The Statement of Community Involvement outlines how the community and stakeholders will be consulted during the preparation of the Oxfordshire Plan.

Alternative options

Option 1: Not to adopt the proposed Statement of Community Involvement. Officers consider the proposed Statement of Community Involvement (SCI) to be robust and appropriate. An SCI is required to meet statutory requirements.

111 **COVID 19: Oxfordshire System Recovery and Renewal Framework**

The Chief Executive submitted a report to seek Executive support of the joint COVID Recovery and Renewal Framework.

Resolved

(1)   That the Oxfordshire System Recovery and Renewal Framework (Annex to the Minutes as set out in the Minute Book) be adopted as the key partnership document guiding joint programme planning beyond the COVID-19 Pandemic period.

(2)   That final revisions to the Oxfordshire System Recovery and Renewal Framework be delegated to the Chief Executive, in consultation with the Leader of the Council, as partnership organisations complete their engagement and decision-making processes.

Reasons

Effective partnership working across Oxfordshire has been at the heart of the local system response to the COVID-19 pandemic. As the national and local picture improves, agreeing a joint approach for Recovery and Renewal will set overarching common ambitions for the issues and themes to be worked on together as organisations and the community learn from the pandemic. The framework aims to ensure that Cherwell and Oxfordshire are best placed to recover from the immediate impacts of the pandemic, to support the long-term renewal of communities and places, and enhance our joint impact on national and international challenges.

Alternative options

Option 1: Do not adopt the joint framework. Rejected: working in partnership will support Cherwell District Council to deliver on its priorities, as set out in the Council's plan.

112   **Queen Elizabeth II's Platinum Jubilee**

The Assistant Director Wellbeing submitted a report to seek agreement to establish a new small grants scheme to enable communities across the Cherwell District to celebrate Her Majesty Queen Elizabeth II's Platinum Jubilee. This would give communities in Cherwell sufficient time to get plans in place, including necessary approvals for road closures, temporary event notices and licences.

Resolved

(1)   That a Platinum Jubilee budget to a maximum of £55,000 from reserves be established.

(2)   That the grant scheme and promotional measures be agreed and to authority to administer the grant scheme and enter the grant agreements be delegated as set out below:

•   Decision making: Applications will be assessed by the Healthy Communities Manager, and grant awards made by the Assistant

Director Wellbeing, in consultation with the Assistant Director Finance as the s.151 Officer, Lead Member for Health and Wellbeing and Leader of the Council or his deputy.

(3) That officers be requested work with colleagues from neighbouring authorities and the Lord Lieutenant's office to coordinate and join up support for communities planning celebrations.

(4) That officers be requested to curate an online gallery of residents' photographs celebrating Cherwell over the reign of Her Majesty Queen Elizabeth II.

(5) That officers be requested to promote the available local and national funding streams through a co-ordinated communications plan and dedicated webpage with links to the Department of Levelling Up, Housing and Communities information.

Reasons

The proposed grant scheme will honour Her Majesty Queen Elizabeth. It will encourage community cohesion and neighbourliness in Cherwell's parishes and urban communities.

Alternatives options

Option 1: Consideration has been given to extending eligibility to informal neighbourhood groups. This has not been recommended because the money would be paid over to individuals rather than established, accountable organisations.

Option 2: Consideration has been given to restricting grants to events taking place on the Queen's official Jubilee weekend (02-05 June). Given the work involved in organising an event and the short lead-in times to apply for this grant, it is considered fairer to extend eligibility to events throughout the summer.

Option 3: Not to establish a grants scheme to celebrate the Queen's Platinum Jubilee has been rejected as Cherwell usually supports communities to participate in significant Royal events.

113 **Monthly Performance, Risk and Finance Monitoring Report**

The Assistant Director of Finance and Head of Insight and Corporate Programmes submitted a report which summarised the Council's Performance, Risk and Finance monitoring positions as at the end of January 2022.

Resolved

(1)   That the monthly Performance, Risk and Finance Monitoring Report be noted.

(2)   That the proposed changes in use of reserves as set out in the annex to the Minutes (as set out in the Minute Book) be approved.

(3)   That the revised fees and charge schedule as set out in the annex to the Minutes (as set out in the Minute Book) be approved.

Reasons

This report provides an update on progress made during January 2022, to deliver the Council's priorities through reporting on Performance, Leadership Risk Register and providing an update on the Financial Position. The Council is committed to performance, risk and budget management and reviews progress against its corporate priorities on a monthly basis. Executive is recommended to agree a change in the use of reserves in accordance with the Council's Reserves Policy and to agree the revised Con29 Fee for 2022/23 as set by Oxfordshire County Council.

Alternative options

Option 1: This report illustrates the Council's performance against the 2021-22 Business Plan. Regarding the monitoring aspects of the report, no further options have been considered. However, members may wish to request that officers provide additional information. Regarding the recommendation to approve changes in use of reserves, members could choose not to reject the change of use, however, the request is in accordance with the councils Reserves Policy and within existing budgets. If members chose not to agree to the changes in transfers to reserves then this would mean resource would need to be found for these projects separately in future years.

114   **Notification of Decisions taken by Chief Executive under Urgency Powers**

The Assistant Director – Growth and Economy and Assistant Director of Finance submitted a report to inform the Executive of two decisions taken under urgency powers by the Chief Executive regarding (i) the approval of the adoption of the Additional Restrictions Grant policy 2022; and (ii) the defrayal of residual Additional Restrictions Grant funding to OxLEP.

Resolved

(1)   That the urgent decision taken by the Chief Executive to approve the adoption of the Council's Additional Restrictions Grant policy 2022 be noted.

(2)   That the urgent decision taken by the Chief Executive regarding the transfer of residual Additional Restrictions Grant funds to OxLEP be noted.

Reasons

In line with the Constitution, this report is informing Executive of two decision which were taken by the Chief Executive under urgency powers.

Alternative options

Option 1: Not to note the report. This is not recommended as the urgent action has been taken and it is a constitutional requirement for it to be reported to Executive

115   **Urgent Business**

There were no items of urgent business.

116   **Exclusion of the Press and Public**

There being no questions on the exempt appendix, it was not necessary to exclude the press and public.

117   **Notification of Decisions taken by Chief Executive under Urgency Powers - Exempt Appendix**

Resolved

(1)   That the exempt appendix be noted.

The meeting ended at 6.55 pm

Chairman:

Date:

STATEMENT OF COMMUNITY INVOLVEMENT

HOW THE PUBLIC AND STAKEHOLDERS WILL BE INVOLVED IN THE DEVELOPMENT OF THE OXFORDSHIRE PLAN

UPDATED IN FEBRUARY 2022

Produced by

Supported by

1 Introduction

1.1 This statement sets out how people and organisations can get involved in shaping the future of Oxfordshire. It updates and replaces the previous Statement of Community Involvement, published in June 2021.

1.2 This update provides the latest information on the progress of the Oxfordshire Plan, including how community and stakeholder engagement will operate. It has also been updated in response to the recent lifting of coronavirus restrictions. It explains the consultation methods that will be used at different points in the preparation of this plan to ensure effective community and stakeholder engagement from the outset.

1.3 The Oxfordshire Plan is a joint statutory plan and covers the authorities of Cherwell District Council, Oxford City Council, South Oxfordshire District Council, Vale of White Horse District Council and West Oxfordshire District Council (as defined in figure 1).

Figure 1: Oxfordshire authority boundaries

☐ City and District Boundaries
☐ Oxfordshire County Boundary
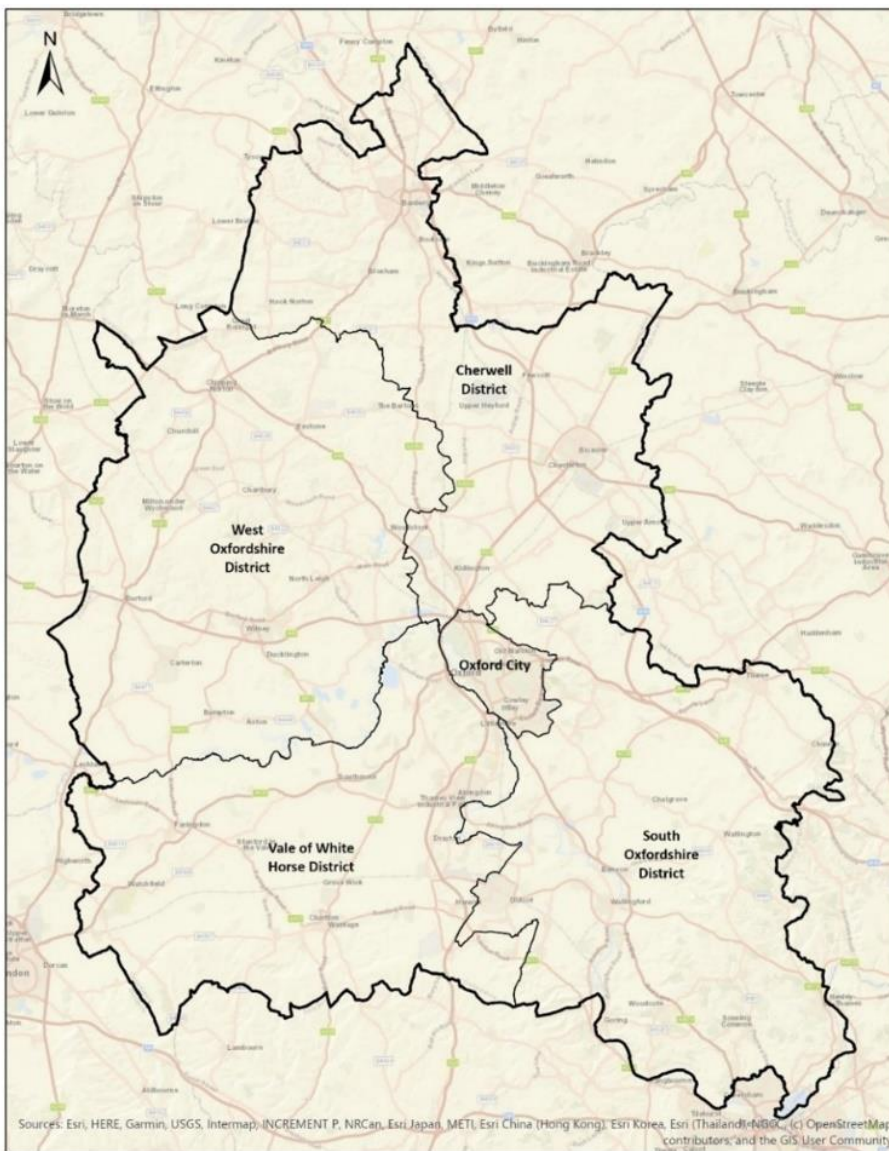
1.4 Recent changes to government legislation (following the lifting of the coronavirus restrictions) and the increased use of digital engagement tools (e.g. social media platforms) mean that this statement needs to be updated.

1.5   This statement sets out Oxfordshire's approach to the effective engagement of people and organisations during the production of the Oxfordshire Plan. Early and meaningful engagement will help to ensure that planning policies in the emerging plan reflect the needs, aspirations and concerns of residents and businesses across Oxfordshire. It also explains:

- how consultation and engagement on the Oxfordshire Plan will take place;
- who will be consulted and when; and
- how future consultation stages will be monitored to ensure they remain effective and meaningful.

1.6   Community engagement lies at the heart of good planning in Oxfordshire. In Oxfordshire, good planning will make a significant and positive difference to the lives of residents and businesses and help deliver the new homes, jobs, services we need and safeguard the environmental assets we value. By preparing this plan, the public and stakeholders will have the opportunity to share their ideas and feedback on the future planning of Oxfordshire, including the future role of Oxfordshire's settlements.

1.7   The Oxfordshire Plan will be prepared in line with the procedures and processes set out in this statement[1].

1.8   We hope that you find this statement clear and easy to read. Technical terms are defined in the text or the glossary (see appendix 1). All the most up-to-date information on the emerging plan is available from our website at https://oxfordshireplan.org.

2. Background

2.1 Local authorities in Oxfordshire have agreed a housing and growth deal with the government to plan and support the delivery of significant new affordable homes and major infrastructure investment in response to the growing needs of the population. This deal includes a commitment to produce a joint statutory spatial plan (known as the "Oxfordshire Plan") to guide the future planning of the county up to 2050.

2.2 The Oxfordshire Plan will provide a positive, high-level planning framework to guide the delivery of new homes, economic development and associated infrastructure across the county, with a bold ambition to confront our climate crisis, build a fairer and more prosperous economy, foster more thriving and accessible neighbourhoods and support a truly green recovery that protects the future of our environment and wildlife. Specifically, it will outline:

- a shared vision of how the county will develop and change over the next 25-30 years, based on the shared priorities of the Future Oxfordshire Partnership[2];
- the broad pattern, scale and quality of new development (including the provision of affordable homes, employment and supporting infrastructure) that will come forward across the whole of Oxfordshire, and how it will be apportioned to the city and districts;
- a series of theme-based policies to guide and inform planning decisions at the strategic level, including the preparation and implementation of Local Plan reviews and major planning applications; and
- approach to delivery and implementation, including review triggers, monitoring targets, phasing timescales and funding mechanisms.

2.3   Once adopted, the Oxfordshire Plan will form part of the development plan of each authority in

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[1] Planning and Compulsory Purchase Act 2004.
[2] The Future Oxfordshire Partnership has developed a long-term strategic vision on the future of Oxfordshire up to 2050, in consultation with key strategic partners and the wider public, which will inform the development of other plans and wider strategies, including the Oxfordshire Plan (see https://futureoxfordshirepartnership.org).
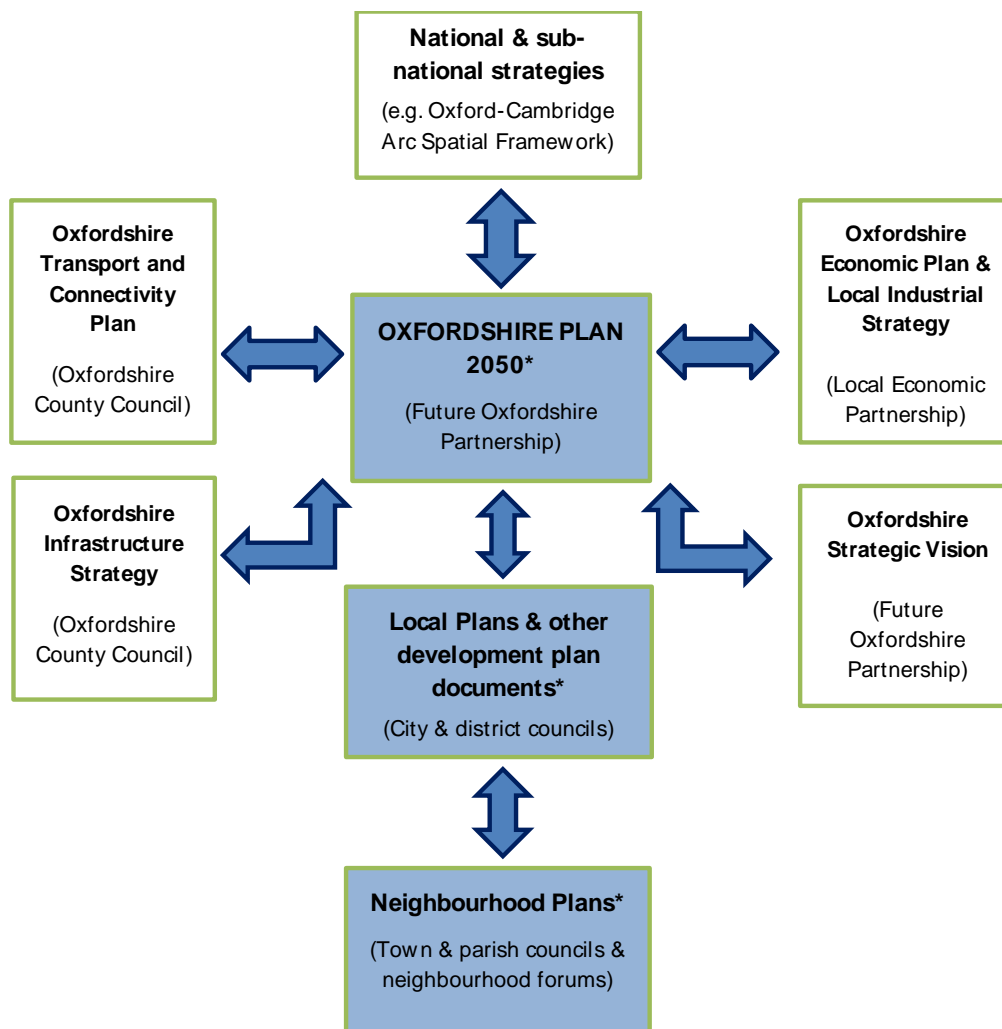
Oxfordshire[3].

2.4   Figure 2 overleaf shows the relationship between the Oxfordshire Plan and other relevant plans and strategies, such as Local Plans. The Oxfordshire Plan will build on the current suite of adopted Local Plans (up to 2031/2036) and look ahead to align with the long-term priorities of county-wide strategies, such as the Local Industrial Strategy, Oxfordshire Infrastructure Strategy and Oxfordshire Transport and Connectivity Plan, up until 2050. It will also sit alongside the high-level policies expected to be set out in the government's emerging Oxford-Cambridge Arc Spatial Development Framework.

2.5 The Oxfordshire Plan will, in turn, inform and guide the review and roll-forward of city and district Local Plans and other development plan documents (e.g. area action plans), where appropriate. Local Plan reviews will need to align with the policies set out in the Oxfordshire Plan.

Figure 2: Relationship between the Oxfordshire Plan 2050 and other relevant plans and strategies

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[3] Oxfordshire's development plan consists of the Oxfordshire Plan, Local Plans (plus any supporting development plan documents, such as area action plans, where appropriate) and Neighbourhood Plans. Future planning decisions will be determined in accordance with the development plan unless other relevant considerations need to be taken into account (section 28 of the Planning and Compulsory Purchase Act 2004 - as amended).

National & sub-national strategies

(e.g. Oxford-Cambridge Arc Spatial Framework)

Oxfordshire Transport and Connectivity Plan

(Oxfordshire County Council)

OXFORDSHIRE PLAN 2050*

(Future Oxfordshire Partnership)

Oxfordshire Economic Plan & Local Industrial Strategy

(Local Economic Partnership)

Oxfordshire Infrastructure Strategy

(Oxfordshire County Council)

Local Plans & other development plan documents*

(City & district councils)

Oxfordshire Strategic Vision

(Future Oxfordshire Partnership)

Neighbourhood Plans*

(Town & parish councils & neighbourhood forums)

*Statutory documents which form part of Oxfordshire's development plan

3. How the public and stakeholders will be involved in the preparation of the Oxfordshire Plan

3.1   As presented in figure 3, the Oxfordshire Plan involves different stages of preparation, which require public consultation and engagement. This statement sets out how these requirements will be met.

3.2   The Oxfordshire Plan must also be prepared in line with other specific legal and procedural requirements. A sustainability appraisal will be undertaken at each stage of preparation to evaluate the social, economic and environmental impacts of the plan policies and alternative options (as per the regulations[4]). In doing so, it will ensure that the plan contributes to the achievement of sustainable development. Specific consultation bodies (Environment Agency, Heritage England and Natural England) will need to be notified on the scope and content of the sustainability appraisal alongside the preparation of the plan. These policies will also be assessed in terms of their potential impact on:
- different groups of people (as per the Equality Act); and
- the integrity of internationally designated nature conservation sites (as per the Habitat Regulations).

3.3   Comments will be invited on the findings of the sustainability appraisal and other supporting documents at each stage of public consultation.

3.4 The Oxfordshire Plan will also need to be prepared in accordance with the duty to co-operate set out in legislation[5]. It places a legal duty on local authorities to co-operate with neighbouring districts,

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[4] Planning and Compulsory Purchase Act 2004
[5] Localism Act 2011

boroughs and counties, as well as other organisations including the local primary care trust and transport authorities on an ongoing and collaborative basis, particularly in the context of strategic cross-boundary matters. Oxfordshire authorities are working together under the duty to co-operate to progress the Oxfordshire Plan through to adoption.

4. Who will be engaged during the preparation of the Oxfordshire Plan?

4.1 A wide range of groups, organisations and individuals will be invited to participate in the plan preparation process. These include specific and general consultation bodies (as defined in the regulations).

4.2 Specific consultation bodies include:

- statutory consultees as set out in the relevant regulations, including neighbouring councils and government agencies, such as Highways England, Natural England, Environment Agency and Historic England;
- town and parish councils;
- neighbouring authorities; and
- local service providers (including the emergency services, utility companies and public health providers)

4.3 General consultation bodies must be consulted at key stages of the plan process where the proposed subject matter will be of interest to them. These include:

- national and regional organisations, such as the National Trust and wildlife trusts;
- businesses and economic groups including the Oxfordshire Local Enterprise Partnership, universities and colleges;
- housebuilders, developers, landowners and housing associations;
- local organisations and societies, such as civic amenity groups and community boards
- hard-to-reach groups, such as young people, people with disabilities, ethnic minorities and gypsy and travelers; and
- residents and individuals, who may have an interest in the Oxfordshire Plan

5. How do we consult?

5.1 A range of different methods will be used at each stage of the plan process to inform, consult and engage with the public and interested parties, depending on the nature of the consultation and the specific needs of the audience or target group. This will involve:

- updating the web pages to include relevant links to documents and post latest news;
- producing consultation documents and materials that are clear, concise and avoid unnecessary technical language, as far as possible, without understating the complexities of any issues or decisions;
- preparing press releases and advertising in the local press;
- holding engagement events, such as exhibitions and briefings, face-to-face or online, where reasonably practicable;
- making consultation documents available upon request, in other languages, large print, braille and audio;
- preparing visual aides (e.g. presentations) that are accessible to blind people, people with impaired hearing and people with mental health issues or learning difficulties;
- preparing response forms/survey forms to facilitate responses to the consultation;
- producing a glossary explaining the technical and planning terms used in the plan;

- using high-quality visuals and graphics to enhance the text and illustrate key points from the plan, where appropriate;
- preparing leaflets/newsletters summarising the purpose of the consultation and how to make comments; and
- maintaining an up-to-date consultation database containing specific and general consultees and others that have expressed an interest to be consulted on the plan, in accordance with the General Data Protection Regulations. Where consultation is required, all those on the consultation database will be notified. When individual or organisations makes a representation on the Oxfordshire Plan or its supporting documentation, they will be added to the consultation database.

5.2   Where appropriate, we may use panels or reference groups as part of future public engagements as well as undertake additional research, such as an opinion poll.

5.3   We want everyone to have an opportunity to shape and influence how Oxfordshire is planned and developed in the future, irrespective of their differences, including by way of age, disability, gender reassignment, pregnancy and maternity, race, religion and belief, sex, employment status, social background and sexual orientation. Consultation events and meetings will be carefully planned to maximise accessibility to a range of stakeholders and individuals, from different parts of Oxfordshire, at a range of times (subject to meeting covid-19 guidelines). Hard copies of the consultation documents can also be printed on request (subject to a small fee to cover costs).

5.4   All consultation documents and relevant evidence will be made available online (via the Oxfordshire Plan web site). Where requested, consultation documents will be made available in other languages or formats (e.g. braille, large print and sign language), as appropriate.

5.5   We will ensure that personal data gathered within public consultation processes will comply with the General Data Protection Regulations 2018 and the Data Protection Act 2018, in terms of how it is collected and managed.

5.6   We will also raise awareness of the publication of documents and public consultations via our website, social media (Facebook, Twitter and Instagram), an email to those on our mailing list and through a press release sent to local media. It may be possible due to changes in covid-19 advice to reinstate hard copies of the plan and relevant consultation documents at deposit locations (all libraries and council offices in Oxfordshire).

5.7   Additional days will be added to public consultation periods where statutory public holidays fall within the formal consultation period.

5.8   Some public events, meetings, workshops, exhibitions and focus groups may now be able to take place in person, albeit with possible restrictions[6]. We will also continue to undertake public engagement virtually, using online meeting systems, web pages and social media, in the interests of public health and ease of access. For the latest information on the plan, please see the Oxfordshire Plan 2050 website at https://oxfordshireplan.org.

6. How to comment on the Oxfordshire Plan?

6.1   As set out in previous statements, stakeholders and members of the public can respond to public consultations on the Oxfordshire Plan in one of the following ways:

- Online (via the Oxfordshire Plan website at https://oxfordshireplan.org).
- Email: info@oxfordshireplan.org

- Post: Oxfordshire County Council, Oxfordshire Plan 2050, County Hall, New Road, Oxford, OX1 1ND

6.2 A comments form will be produced at each stage of public consultation. The form will be able to be used through the consultation portal on the web site, or alternatively the form or letters can be emailed or posted to us. Receiving comments through both electronic and handwritten formats will ensure those without internet access will not be disadvantaged in terms of engagement.

6.3 We would encourage people and organisations to make use of the "Oxfordshire Plan 2050" website, which will set out the information we are seeking at each consultation stage, together with clear instructions on how to register comments. Online engagement will be the easiest way to respond to public consultations and will allow us to quickly consider your comments on the plan.

6.4 All comments received in response to a public consultation will be considered. A consultation report summarising comments and our responses to the issues raised will be made available on the Oxfordshire Plan website.

7. When we will consult?

7.1 Figure 3 below sets out the stages of plan preparation, including key milestones and extent and nature of the public consultation activities, as well as the role of different organisations and representatives. These stages are as follows:

- Early informal consultation and engagement (regulation 18).
- Formal consultation on draft plan (regulation 19).
- Submission and examination (regulations 22 and 34).
- Adoption (regulation 36).

Figure 3: Stages of preparation

Regulation 18 consultation		
Description of plan stage:		
Regulation 18 is the earliest stage of plan engagement and represents the scoping stage to decide what should be included within the plan. This includes potential policy options and spatial options. Due to the nature of this stage with its ambition to gain a variety of views on what could be included in the plan, multiple consultations can take place, of which two have taken place so far.		
Who was/will be involved?	**What were we/are we consulting on?**	**How did we consult, or how are we consulting?**
Informal consultation on the emerging Oxfordshire Plan[7]		
Various bodies/stakeholders are consulted in line with those required under regulation 18 of the Town and Country Planning (Local Planning) Regulations 2012. This includes the general public and other interested bodies as	A report summarising the results of the consultation (including an explanation of how the views from stakeholders have been considered in the development of the plan). Following the consultation, we will update the plan to take account of the responses from stakeholders, the results of the sustainability appraisal and the supporting evidence.	• Oxfordshire Plan 2050 website • Contact consultees/organisations and other interested parties by email • Social media posts • Events/ exhibitions • Press release • Documents available to view in council buildings

appropriate.		

Publication (regulation 19)

Description of plan stage:

Regulation 19 is the second stage of the consultation process and is the stage at which the final draft version of the plan is published. At this stage, representations must relate to the tests relating to how the plan has been prepared (legal compliance) and its content (soundness), as outlined in government guidance. The public consultation represents the last opportunity to influence and help shape the direction of the plan before it is submitted to the secretary of state.

Who was/will be involved?	What were we/are we consulting on?	How did we consult, or how are we consulting?
Consultation on the submission draft plan		
Various bodies/stakeholders will be consulted in line with those required under regulation 19 of the Town and Country Planning (Local Planning) Regulations 2012. This will include the general public and other interested bodies as appropriate.	We will consult on the draft submission plan over a period of at least six weeks. This will set out the final proposed strategy and policies of the plan.	• Oxfordshire Plan 2050 website • Contact consultees/organisations and other interested parties by email • Social media posts • In person and/or virtual consultation events with key stakeholders and the public (depending on government regulations at the time of the consultation) • Press release • Documents available to view in libraries and council buildings

Submission and independent examination (regulations 22 and 34)

Description of plan stage:

Following the close of the regulation 19 consultation, the Oxfordshire Plan will be submitted alongside the representations received during the regulation 19 consultation and supporting evidence (including the sustainability appraisal) to the secretary of state, who will appoint an inspector to carry out an independent examination.

Supporting documents will include technical studies, background papers and written summaries of previous public consultations setting out how the issues raised through the publication stage have been addressed in the plan.

The examination will assess whether the plan has been prepared in accordance with legal and procedural requirements (e.g. duty to co-operate and public consultation) and meets the test of soundness. The four tests of soundness are set out in the National Planning Policy Framework (NPPF).

Who was/will be involved?	What were we/are we consulting on?	How did we consult, or how are we consulting?
Issues and matters		
We will notify people/organisations listed in the regulations and others as	The inspector will consider the evidence used to support the plan and any representations which have been put forward from stakeholders and other	• Oxfordshire Plan 2050 website • Contact consultees/organisations and other interested parties by

appropriate via the programme officer about the commencement of the examination.	interested parties. All documentation associated with the examination will be recorded and made available to the public and stakeholders via the Oxfordshire Plan examination library on our joint website. The examination library will be kept up to date as the examination progresses.	email • Social media posts • In person and/or virtual consultation events with key stakeholders and the public (dependent on government regulations at the time of the consultation) • Press release

Public hearing sessions

Anyone has the right to attend and speak at hearings if they wish, so long as they have submitted representations on the Oxfordshire Plan during the formal consultation stage (regulation 19) and stated in advance that they wish to attend the hearings.	The planning inspector will hold several public hearing sessions in the form of informal roundtable discissions, where the inspector will probe the key issues and matters relating to the plan and its preparation. Stakeholders and members of the public will be invited to attend and speak at specific hearings at which they wish to discuss the issues raised in their representations.	• Oxfordshire Plan 2050 website • Contact consultees/organisations and other relevant stakeholders via email to notify them of the hearings • Press release • Social media posts

Consultation on the inspector's main modifications to the submission plan

We will consult people/organisations listed in the regulations, general public and other interested bodies as appropriate.	As part of this examination process, the inspector will propose changes that they consider necessary to ensure it is 'sound' and legally compliant. These are known as 'main modifications'. All main modifications will be subject to a 6-week period of consultation (see below). The inspector will consider all the representations made before finalising the examination report and the schedule of recommended main modifications. Following the close of the public consultation, we will publish a statement of consultation setting out a summary of the comments made on the main modifications.	• Oxfordshire Plan 2050 website • Contact consultees/organisations and other relevant stakeholders by email • Press release • Social media posts

Receipt and publication of the inspector's report (regulation 35) and subsequent adoption of the plan (regulation 36)
Description of plan stage:
This is the last stage of the preparation process following the public examination, at which the inspector publishes their recommendations on the soundness of the plan in a final report. If the inspector confirms that the plan is sound and legally compliant, we will be able to formally adopt the plan (subject to the 'main modifications' identified in the report). In addition, we will be able to make minor, non-material changes ('additional modifications') at any time before formal adoption to improve the clarity, consistency and accuracy of the plan.

Who was/will be	**What were we/are we consulting on?**	**How did we consult, or how are**

involved?		we consulting?
Receipt and publication of the inspector's report		
We will notify people/organisations listed in the regulations and others as appropriate via programme officer about the publication of the inspector's report.	At the end of the examination, the planning inspector will publish a report on the submitted plan to the six Oxfordshire authorities recommending whether they can adopt the plan. In most cases, the report will recommend some changes (known as 'main modifications' – see below) that are necessary to allow the plan to be adopted. There is no consultation on the inspector's report, but it will be made available to the public via our website.	• Oxfordshire Plan 2050 website • Contact consultees/organisations and other relevant stakeholders by email • Press release • Social media posts
Adoption		
We will notify people/organisations listed in the regulations and others as appropriate via programme officer about the adoption of the plan.	Once the examination has closed, approval will be sought from the six Oxfordshire authorities to accept the recommendations of the inspector's report and formally adopt the Oxfordshire Plan.	• Oxfordshire Plan 2050 website – publish the adoption version of the plan • Press release • Social media posts • Contact organisations and other relevant stakeholders via email • Publish an adoption statement, which will advise of a six-week period within which any challenge via judicial review must be made. • Publish a summary of the Oxfordshire Plan Sustainability Appraisal and Habitat Regulations Assessment

8. Monitoring and review

8.1   This statement will be kept under regular review and will be updated where necessary to reflect changes to the Oxfordshire Plan timetable and other circumstances, such as the ongoing coronavirus pandemic.

Appendix 1: Glossary

Term	Acronym	Explanation
Authority Monitoring Report	AMR	Councils are required to produce an authority monitoring report (as set out in section 113 of the 2011 Localism Act) to review the progress and effectiveness of the plan and the extent to which its policies are being achieved.
Department for Levelling Up, Housing and Communities	DLUHC	A ministerial department which "supports communities across the UK to thrive, making them great places to live and work" (see www.gov.uk)
Development plan		Councils have a statutory duty (either jointly or individually) to prepare and update development plans across their areas in consultation with the local

community and stakeholders. The development plan guides future planning decisions and ensures these are rational and consistent, having regard to other material considerations.

Oxfordshire's development plan, once adopted, will include the following documents.

- Oxfordshire Plan
- Oxfordshire Minerals and Waste Plan
- Local Plans (city and districts)
- Neighbourhood Plans

Duty to co-operate		Councils are required under the Localism Act to work together on a cooperative and ongoing basis to deal with cross-boundary issues, such as public transport, large-scale housing allocations or large employment clusters.
Equalities impact assessment		An assessment of impacts against different characteristics (e.g. gender, ethnicity and disability) protected under the 2010 Equality Act
Examination		The examination will assess whether the plan meets the tests of soundness (as set out in National Planning Policy Framework) and complies with the regulations.
Future Oxfordshire Partnership	FOP	Joint committee of the six councils of Oxfordshire (as listed in paragraph 1.3 above) along with the local economic partnership and other key partners. The partnership is overseeing the delivery of the Oxfordshire Plan.
Habitat Regulations Assessment	HRA	An assessment of the potential effects of a plan or programme on the integrity of internationally important nature conservation sites
Local Development Scheme	LDS	A scheduled work programme and timetable to guide the preparation of joint plans or single plans
Localism Act		This act introduced several new rights and powers to allow local communities to shape new development, including the provision to prepare a 'neighbourhood plan' to guide future planning of an area
Local Plans		Local plans are prepared to guide the future planning and development of an area. Work has begun on the review of the adopted local plans in each administrative area. Wherever possible, preparation will be undertaken in parallel with the timetable of the Oxfordshire Plan.
National Planning Policy Framework	NPPF	This document sets out the government's policies on the planning system in England. Although not part of the development plan, the policies set out in the framework must be considered in the preparation of statutory plans, such as joint plans. The framework sets out a presumption in favour of sustainable development when preparing plans and making planning decisions.
National Planning Practice Guidance	NPPG	National planning guidance which helps explain how the policies in the framework (NPPF) will be applied. Regular updates are published online.
Neighbourhood Plans		A planning document which sets out the vision to guide the future planning of a neighbourhood area, and contains policies relating to the development and use of land in this area. Once adopted, it will have formal status as development plan document and form part of Oxfordshire's development plan. All neighbourhood plans must be in general conformity with the strategic policies set out in the Oxfordshire Plan / Local Plans.
Oxford-Cambridge Arc		The five counties (Bedfordshire, Buckinghamshire, Cambridgeshire, Northamptonshire and Oxfordshire) around the line between Oxford, Milton Keynes and Cambridge. The arc has one of the fastest-growing economies in England. It supports more than 2 million jobs and adds over £110 billion to the economy every year.

Oxford-Cambridge Arc Spatial Framework		A long-term statutory decision-making framework to guide the future growth of the Oxford-Cambridge Arc to 2050. This will inform the preparation of other plans (e.g. Oxfordshire Plan) and strategies across the arc.
Planning and Compulsory Purchase Act		National planning legislation from central government aimed at improving the planning process and enhancing community involvement in it. Under section 15 of the act, councils are required to set out current planning policy documents, and any new or replacement documents that it intends to produce in the future, and list them within a local development scheme.
Spatial strategy		The strategy will set out the broad locations where new homes, jobs and services will be provided across Oxfordshire to meet identified needs in line with the overall vision and objectives of the Oxfordshire Plan. Specific proposals will be shown on a key diagram. In this context, preferred means that the strategy is deemed to be the most sustainable and appropriate way of meeting Oxfordshire's future needs in the light of reasonable alternatives.
Oxfordshire Housing and Growth Deal		Signed agreement between the government and the six authorities of Oxfordshire / Oxfordshire Local Economic Partnership to secure funding towards the delivery of new affordable homes, jobs and infrastructure investment up to 2031 and beyond. The deal committed to prepare a joint statutory plan to guide the future planning of the county up to 2050.
Reasonable alternatives		The different realistic options considered in developing the policies in the Oxfordshire Plan
Statement of Community Involvement	SCI	This document outlines how the community and stakeholders will be involved in the preparation and continuing review of the Oxfordshire Plan.
Strategic Environmental Assessment	SEA	A general term used internationally to describe environmental assessment as applied to policies, plans and programmes.
Sustainability appraisal	SA	A systematic process (a requirement of the Planning and Compulsory Purchase Act 2004) aimed at appraising the social, environmental and economic effects of plan, strategies and policies to ensure they accord with the objectives of sustainable development. SA also incorporates the requirements of the SEA Directive.
Tests of soundness		Plans must be positively prepared, justified, effective and consistent with national planning policy in line with the National Planning Policy Framework.
Town and Country Planning (Local Planning) (England) Regulations		The regulations set out the public participation and consultation required when preparing and revising a statutory plan. Regulations 18, 19, 20 relate to informal and formal consultations of plan preparation. Regulation 24 relates to the independent examination of the plan.

Appendix 1

Oxfordshire's Recovery and Renewal Framework

March 2022

Purpose of this document

Oxfordshire's **Recovery and Renewal Framework** provides an overarching system-wide ambition for the issues and themes that will be pursued through recovery and renewal. It has been developed in partnership by participants in the local COVID response structure including local authorities, health and emergency services, our local enterprise partnership and major local institutions, including Oxford's two universities.

<u>**The Recovery and Renewal Framework is**</u> …

A bridge between current partnership COVID response planning, delivery and planning and future longer term for Oxfordshire.

A coordination and alignment, at a high level, of the system-wide plans that have already been developed or are being developed collaboratively.

A 'call to action' for all partners to consider other interventions which may need to be put in place to address these system-wide issues and themes.

<u>**The Recovery and Renewal Framework is not...**</u>

A list of specific actions or activities as these are contained in the relevant strategies.

A set of specific individual metrics which are used to measure delivery (although broad overarching partnership framework outcomes have been identified).

A replacement for existing county-wide plans and strategies.

DECISION MAKING DRAFT

Contents

1. Introduction and Context

The Oxfordshire picture

Oxfordshire's dynamic economy, rich culture and heritage and much-loved green spaces and ecological assets, together mean that its diverse and thriving communities are places where people want to live and work. Our quality of life is attractive to many.

Nevertheless, inequality remains a significant feature within our county and has real impact on the health, wellbeing and social and economic opportunities of many residents.
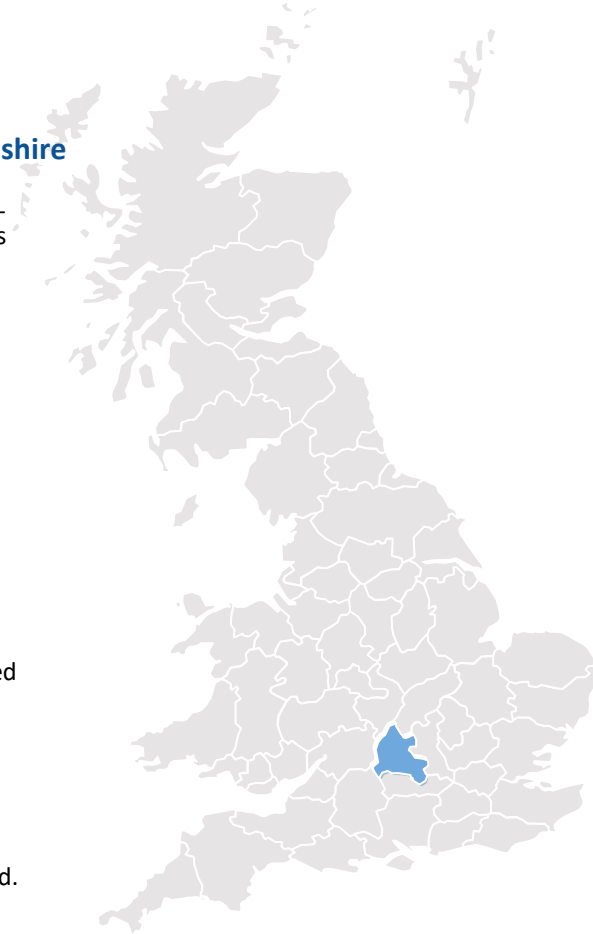
Impact of the COVID-19 pandemic across Oxfordshire

The COVID-19 pandemic has had a profound impact on day-to-day life, business, education, and employment, as well as on the physical and mental health of many individuals. Disruption has led to financial pressures for many and the long-term impact on the economy is yet to be fully understood.

Despite these challenges, COVID-19 has demonstrated the strengths and assets of inclusive local communities. Thousands of key workers and volunteers played an exceptional role in protecting the most vulnerable throughout these unprecedented times. Engaged public services, business and the voluntary and community sector kept operating under enormous pressure. We are of course also incredibly proud of the role that our leading academic and health institutions took at the centre of the global response to COVID-19.

Throughout the pandemic, whole-systems working has acted as a 'force multiplier' in Oxfordshire, allowing us to flex and prioritise to meet the needs of the constantly changing situation to the maximum effect.

We want to learn the lessons from the past two years and build on the best partnership work in our county so that as we develop plans for the future, Oxfordshire not only recovers from the impact of COVID but is positively renewed.

Looking ahead to Oxfordshire's recovery and renewal

The COVID-19 pandemic has led to economic, community and service impact that has yet to be fully understood at the system level. However, it is clear that it has amplified existing inequalities and service and community pressures, with long-term impact. As with many pre-existing issues, Oxfordshire's responses to these challenges will lie in collaboration across several agencies and sectors.

To help us sustain and develop the impact of our strong operational partnerships, an overarching **Oxfordshire Recovery and Renewal Framework** has been developed which sets out the system-wide vision and approach to moving into the post-COVID environment. This framework looks at how Oxfordshire can be best placed to recover from the immediate impacts of the pandemic, to support the long-term renewal of our communities and places, and to enhance our shared impact on national and international challenges.

The three key aims of Oxfordshire's Recovery and Renewal Framework

Consolidating recovery and building resilience: Protecting key services and keeping social life and the economy open by sustaining our system response to COVID-19 and working together on addressing new pressures. This includes changes to service delivery as well as ways of working eg. engagement with Voluntary and Community Sector (VCS), businesses and key partners.

Addressing the unequal impact of COVID-19: Proactively using qualitative and quantitative data and insight to identify the groups most impacted across a range of cross-cutting issues, beyond the immediate impact on health, and tackling impact with a focus on the total strengths and needs of individuals and families.

Supporting renewal: Identifying new approaches and activities underpinned by the lessons we have learnt to date, building Oxfordshire's resilience, not only against future waves of the pandemic but also in terms of economic and community resilience to wider societal challenges including climate change and ecological impacts.

2. Oxfordshire's Recovery and Renewal Themes

Oxfordshire's Recovery and Renewal Themes

Oxfordshire's three Recovery and Renewal themes consider the broad impact of COVID-19 on all aspects of society with a focus on addressing issues that have had the most significant consequences on Oxfordshire's people, places and businesses.

Shared economic prosperity
Ensuring that Oxfordshire's strong economy has the widest impact.

Better health and wellbeing
Supporting people in Oxfordshire to live healthy, safe and fulfilling lives. Focusing on children and young people and those with health vulnerabilities.

Stronger communities
Developing stronger, more resilient communities where everyone can play an active part.

Across the three themes that we will use to organise our work, two key cross-cutting strategic priorities will inform recovery and renewal thinking across the county:

Climate change action
Championing climate action across the County as we work together to address climate change, build climate resilience and support nature recovery.

Tackling inequality
Driving equal access and delivery of support across all local communities, narrowing health, social and educational inequalities and tackling poverty.

Shared economic prosperity

Shared economic prosperity: Introduction

Key insights

15,800

furloughed employments in Oxfordshire as at 31 July 2021

Source: GOV.UK

Unemployment claimants increased by over

250% in Oxfordshire

during the pandemic

Source: Oxfordshire Insights

Impact of COVID

The Oxfordshire economy has, on the whole, been resilient to the impact of the pandemic. The county's diverse business base and technology sectors have adapted but there are sectors which have particularly been affected including the visitor economy and areas of the labour market that have been vulnerable to furlough or redundancies and for young people entering into employment.

Key areas of focus for economic prosperity across Oxfordshire

- Ensuring access to skills training and employment opportunities for all residents but in particular young people entering the employment market and those who will not return to their previous employment following the end of furlough support.
- Support for local employment and businesses, working with partners to make Oxfordshire a centre for green and sustainable technologies through a local 'Green New Deal'.
- Re-invigorating the visitor economy.

The role of the Economic Recovery Task Group

As with other areas of recovery and renewal, there needs to be a whole system approach to tackling the economic impact of COVID-19 in the county. The Economic Recovery Task Group is coordinating the overall response and identification of specific interventions. This includes the alignment of resources across partners to drive delivery and secure further investment to support businesses, whilst building an inclusive economy that benefits all who live and work in Oxfordshire.

Shared economic prosperity: Priority outcomes

There are a number of priority outcomes, which will help Oxfordshire deliver against its overarching aims for Recovery and Renewal.

Consolidating recovery and building resilience

Rebuild the internationally renowned **visitor and arts economy** creating new jobs for young people.

Strengthen the **resilience of Oxfordshire's businesses,** specifically helping **small businesses, sole traders** and the **self-employed** to **re-stabilise and grow** post the pandemic.

Realign skills to meet the demands for **existing opportunities** in sectors with **high employment needs** and address **skills gaps.**

Addressing the unequal impact of COVID-19

Re-engage people **most impacted by the pandemic** to access activities, developing **healthy thriving communities** that are more physically and mentally **resilient to the working demands of employment.**

Proactively promote **equal and fair access** to all economic opportunities, **maximising the talent and creativity** from a **diverse and inclusive workforce** across Oxfordshire.

Reduce the **educational attainment gap** in disadvantaged families.

Supporting renewal

Drive **world leading innovation** enabled by a continued investment in Oxfordshire's **pioneering science and technology clusters.**

Nurture the creation of **new opportunities** driven by **technological change** and our ambitions for a **net zero Oxfordshire** including green apprenticeships.

Shared economic prosperity: Shared ambitions

Overarching ambitions have been identified to drive system-wide attention on this theme:

➜ Business sectors report good recovery post COVID-19.

➜ Increased opportunities to pilot new initiatives as a result of technological advancement and innovation.

➜ Increase in number of individuals in education, employment or training (including apprenticeships).

➜ Reduction in financial inequalities and support for initiatives that raise incomes for the lowest paid.

➜ Town centres and high streets accommodating a greater variety of spaces and businesses.

➜ Growth in visitor and arts economy (eg. increased visitor spend, increased employment in this sector etc).

Better Health and Wellbeing

Better health and wellbeing: Introduction

Key insights

In Oxfordshire, **3,165** people **over 65** were admitted to hospital due to a fall in 2020

Source: **Oxfordshire Insights**

In January 2021,

5,750+

residents across Oxfordshire were claiming PIP for mental health reasons

Source: **Oxfordshire Community Foundation**

Impact of COVID

Oxfordshire's health and social care services, like those across the UK, have been tested and stretched throughout the pandemic. The resilience demonstrated across the county is thanks to an **exceptional workforce, unprecedented partnership working and the power of communities.**

However the negative impact of COVID on health & wellbeing, particularly on those at higher risk of poor health outcomes, is not yet understood and there will be challenges ahead. As well as tackling new cases, long COVID, mental health and grief support, Oxfordshire will press ahead with their continuing commitment to preventative measures such as **tobacco control, cardiovascular disease prevention, tackling obesity and physical activity and mental wellbeing.** This work will help Oxfordshire to achieve its goals around **reducing inequalities and minimising the risks to those who isolated or who were acutely at risk during COVID.**

Sustainable and healthy communities

Healthy place-shaping and other community planning based wellbeing initiatives, supports the creation of **active, sustainable and resilient communities** that will thrive as Oxfordshire recovers. The whole Oxfordshire system is committed to coming together with the aim of reducing inequalities whilst retaining a collective focus on a greener future (steps that promote climate action also deliver healthy communities). Oxfordshire will seek to create a health enabling built environment and increase biodiversity whilst encouraging all to enjoy healthy lifestyles that utilise local green spaces and leisure services.

Supporting everyone

Oxfordshire's health and wellbeing approach exists across the whole lifespan of residents, thinking about the early years offer, young people aged 16-24, those with pre existing health conditions, right through to older age adults and those who care for them. Oxfordshire's overarching health and wellbeing strategy demonstrates a commitment for the NHS, social care, the VCSE and the community to work together to deliver new models of care that seek to **prevent, reduce or delay the need for care,** whilst ensuring all partners feel supported.

Better health and wellbeing: Priority outcomes

There are a number of priority outcomes, which will help Oxfordshire deliver against its overarching aims for Recovery and Renewal.

Consolidating recovery and building resilience

Adopt a **strengths-based, people-centred approach** encouraging individuals to be **more proactive about their health and wellbeing**, enabling **increased independence.**

Addressing the unequal impact of COVID-19

Provide **coordinated services across the system** focused around individual strengths and needs and prioritising those cohorts **impacted by multiple and complex needs** eg. early years, 16-24 year olds, vulnerable adults etc.

Drive awareness and access to **health and wellbeing support** across the community, specifically for **children and young people** (including working with schools) and **adults with vulnerabilities.**

Supporting renewal

Become a county where **mental wellbeing issues** are well understood, prioritised and addressed.

Extend the impact of **social prescribing** that links funding to **health improvement activities** delivered through **leisure, well-being and community facilities.**

Better health and wellbeing: Shared ambitions

Overarching ambitions have been identified to drive system-wide attention on this theme:

➜ A reduction in the need for treatment in hospitals and care services (as people become more independent).

➜ Increase in the number and uptake of social wellbeing initiatives and community based support eg. opportunities to get active.

➜ Service plans include mental wellbeing as a core consideration.

➜ Fewer acute instances which compromise mental wellbeing.

➜ Increased understanding and sharing of core health and wellbeing data and insights across the system.

➜ Increased early identification of diseases.

➜ Increased referrals to local, non-clinical community services (social prescribing).

 Stronger communities

Stronger communities: Introduction

Key insights

In Oxfordshire, there was a

25%

increase in domestic violence call volumes post **March 2020** compared to the same periods in 2019

Source: Domestic Abuse Review Group

23% of people aged 85+

live in areas of Oxfordshire ranked in the top 10% of deprived areas on access to services in 2020

Source: JSNA

Behaviours which emerged through the pandemic

Throughout the pandemic, Oxfordshire has witnessed the **strength of local communities** across the county. The established VCS and town and parish councils, along with countless informal community groups and networks, whether faith, place or interest based, have demonstrated leadership, commitment and resilience. The District and City Councils, working in partnership with the County Council and health services, have acted as local anchors, establishing new trusted new community support arrangements. As we move towards a still uncertain future, Oxfordshire will continue to **support and develop** local communities through the recovery whilst acknowledging and **learning lessons** from the pandemic response to date on the way that we **understand difference,** increasingly plan on a **whole-place** basis and prioritise **community voice**.

Oxfordshire's commitments

We will continue to work **collaboratively across the system**, working with community groups to empower them to lead and to make the changes they need to enable recovery and to tackle issues such as **loneliness and isolation** and **digital enablement**. This links to **expanding community services and assets** to offer Oxfordshire's services in a more digitally accessible way with impact for all.

Understanding data and insights

A stronger system-wide approach will need to be underpinned by **shared data and insight** which will be used to **inform decision-making** to develop stronger communities. This data and insight will also be critical to **monitoring the outcomes and improvements** that are delivered across local communities.

Stronger Communities: Priority outcomes

There are a number of priority outcomes, which will help Oxfordshire deliver against its overarching aims for Recovery and Renewal.

Consolidating recovery and building resilience

Support the **resilience and sustainability of the voluntary and community sector,** specifically to **deliver community-led interventions** with preventative impact.

Focus on **'community activation'**, **empowering residents** to take more **personal responsibility** for the delivery of **joint outcomes** across local communities.

Addressing the unequal impact of COVID-19

Use **person and family centred approaches** working as an Oxfordshire system to align activities and promote more **joined up community development.**

Supporting renewal

Drive the delivery of **place-based interventions** to provide support and services where they are most needed.

A stronger and more **collaborative system-wide approach** underpinned by **shared data and insight.**

Stronger Communities: Shared ambitions

Overarching ambitions have been identified to drive system-wide attention on this theme:

➔ Local decision making and services are informed by collaborative efforts across the system.

➔ An increase in joint targeted activity between the system and community & voluntary groups, including hyper-local action where appropriate.

➔ A reduction in the number of citizens who feel isolated, along with an increase in usage of community and cultural resources, including public libraries and green spaces.

➔ Citizens in Oxfordshire are healthy, safe and achieving.

➔ Communities impacted most by COVID-19 receive the required support they need to sustain resilience against any future impact.

➔ Collaboration to release funding and monitor programmes and initiatives in the VCS, including sharing data and insights.

DECISION MAKING DRAFT

3. Key enablers

Overview of key enablers

The delivery of Oxfordshire's Recovery and Renewal Framework will need to be underpinned by two key enablers:

Ongoing COVID readiness, response and resilience	**Systems working**

Alongside recovery, the ongoing delivery of reactive COVID activity in line with national guidelines (incl. the CONTAIN framework) will be important to continuing to manage the health impacts of the pandemic. This includes a number of areas such as:

- Continuing to drive take-up of the vaccine programme across local communities.
- Maintaining clear communications, giving trusted information and guidance to influence behaviours and empower residents to take personal responsibility.
- Retaining proportionate capacity for testing, local contact tracing, and the support of self-isolation to minimise the risks of transmission.
- Supporting national efforts to reduce the risks of variants emerging globally entering the UK through ensuring local compliance with testing and quarantine regimes following international travel.
- Keeping in place robust contingency measures to deal with the unexpected eg. utilising powers to impose local restrictions etc.

Over the last 18 months, a lot of time and effort has been invested by partners including local government, health and social care, emergency services, the VCS, businesses etc. to establish a whole-system partnership response to COVID-19. The value and strength of this approach is evident from the range of initiatives successfully delivered including (but not limited to):

- The establishment of **joint working groups** to ensure alignment across local place-based issues eg. the 'system-wide local outbreak control communications group' which has increased the collective reach of the system and enabled access to hard-to-reach groups in local communities.
- The ability to **deploy resources flexibly across the system** to rapidly mobilise activities and support direct delivery on the ground eg. passporting funding to the VCS to deliver targeted local initiative.
- The opportunities for **joined up community development** to deliver better local outcomes eg. through the healthy place-shaping agenda which is one specific example of how place-based, community-led models are helping to empower residents and create a better place for people to live and work in.

There is a significant opportunity for partners to continue to build on these successes, specifically as they think about transitioning to focus on Oxfordshire's recovery and renewal from the pandemic.

Partners across the system should use this overarching framework to:

- Guide and inform prioritisation of investment and resource to deliver these system-wide priority outcomes.
- Identify further areas where working in partnership across the system may enable the delivery of cross-cutting outcomes across Oxfordshire.

Use of Reserves

Use of Reserves

Specific requests

Directorate	Type	Description	Reason	Amount £m
Planning & Development	Earmarked	Local Plan Reserves	Estimated underspend to top up Local Plan	(0.150)
Legal	Earmarked	Election Reserve	Estimated amount to be moved in from Election Reserve	0.110
CSC	Earmarked	Carry forward from 20/21 - project	An estimated 42K will not be spend this year so needs to go back into Reserves	(0.042)
Environment & Place	Earmarked	Country Parks Reserve	To be used for infrastructure at Country Parks	(0.050)
Environment & Place	Earmarked	Bicester Depot Redevelopment	To be used for consultancy costs to find new site	(0.015)
Wellbeing	Revenue Grants	Cherwell Lottery-Playwell in Cherwell	Working in partnership with the Town Council to deliver the project in Spring 2022	(0.165)
Finance	Revenue Grants	COMF Unallocated		(0.004)
			Total Earmarked Reserves	(0.316)

Appendix 8 – Con29 Charges 2022/23

In February 2022 the Executive agreed the proposed fees and charges for certain services for 2022/23. Since that approval we have been informed by Oxfordshire County Council that the below search fee that is set by the county council needed to be amended by 1p due to an issue of rounding of VAT when they originally set the fee. The previously agreed by Executive fee and the revised fee are shown in the table below. The Executive is asked to approve this revised fee for the 2022/23 financial year.

Recommendation:

That the Executive approve the revised "Additional parcel Q22" land search fee for the 2022/23 financial year.

Land Charges

Fees and Charges	Fee 21-22 (excl. VAT)	22-23 Fee previously agreed by Executive (Excl. VAT)	Proposed Fee 22-23 (Excl. VAT)	Actual Increase	% Increase	Statutory/ Discretionary?
Additional parcel Q22	£1.10	£1.12	£1.13	£0.00	2.7%	Discretionary - Fee set by OCC